

Appendix 9

Terms of Reference

Priorities for Youth Work in Education Stakeholder Group

The purpose of this document is to provide working terms of reference for the PFY Stakeholder Group. The Group is intended to operate on a basis of collaboration and partnership.

Purpose of the Group

The Department of Education has completed the pre-consultation work on PfY and is now in the process of drafting the new policy framework. In developing the policy DE would find it helpful to have access to a key group of stakeholders. In keeping with the remit of the Youth Service Liaison Forum (YSLF), a short term stakeholder group has been established as a sub group of the YSLF to enable the Department to draw on the experience and involvement of the statutory and voluntary youth sector, both in terms of their role as representatives of their members and/or as service providers in their own right.

The purpose of the group is to assist the Department in the development of the policy by providing a point of contact which can provide comment, input as necessary and contribute to the emerging thinking.

The Chair of the group will be Linda Wilson (DE).

Membership

Membership is cross-representational based on recommendations from YSLF members and DE officials. It is intended that it is flexible so that others may participate if appropriate. Should discussions at these meetings result in actions being undertaken, members will be expected to update the group at the following meeting, or before if appropriate.

Membership of the group is not taken to imply agreement with any of the policies or proposals. No endorsement will be implied unless expressly given by individual members or by members on behalf of their organisations.

Meeting Format

The Group will meet as necessary. The meeting format will be round table discussion of information and issues. Papers will be provided on a confidential basis, i.e. they should not be circulated further than the named recipient unless permission is sought from DE to do so.

Group Administration

It is recognised that members must take time out of their work schedules to attend the meetings. DE has a responsibility to ensure that the time given to them by the group is used to maximum benefit and the Chair is therefore keen to ensure that time is used in the most efficient manner possible.

The secretariat for the group will be provided by DE.

Confidentiality

This is an emerging policy which is subject to the Minister of Education's views and approval. Agreed minutes will be made available within the group, however detailed discussions will remain confidential. DE consent will be required before any comments or information can be provided by members on the process or if individual members update their own organisations.

Accountability arrangements

By drawing on the group's advice, DE agrees that it will consider any risks and issues raised. However, the final decision on all education policy is the responsibility of the Minister for Education.

**Membership of Priorities for Youth Work in Education Stakeholder
Group**

Name	Organisation
Linda Wilson	Department of Education, Chair
Micheál ÓDuibh/ Seán Céitinn	Comhairle na Gaelscolaíochta, CnaG
Gerard Doran	Western Education and Library Board
Walker Ewart	Education and Training Inspectorate
Cathy Galway	Department of Education
Ken Gillespie	Scouts NI
David Guilfoyle	Youth Council
Stephen Hughes	Corpus Christi Youth Club
Christine Leacock	Department of Education
Pat Morgan/ Jim Lewis	North Eastern Education and Library Board
Liz McArdle	YouthAction
Aideen McCormick	Southern Education and Library Board
Oliver McKearney	Department of Education
Harry Murphy	Artillery Youth Club
Trevor Murphy	Belfast Education and Library Board
Denis Palmer	Youthnet
Arlene Kee/ Jimmy Peel	South Eastern Education and Library Board
Chris Quinn	Youth Forum
Paul Smyth	Public Achievement

