



Department of  
**Education**  
[www.deni.gov.uk](http://www.deni.gov.uk)

**DEPARTMENT OF EDUCATION**

**REVISED PUBLICATION SCHEME**

Last amended 25 November 2011

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## **CLASSES OF INFORMATION IN THE DE PUBLICATION SCHEME**

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## **Introduction**

The Department of Education (DE) is one of eleven government Departments created in 1999 by the Northern Ireland Act 1998 and the Departments (Northern Ireland) Order 1999.

### **DE Vision Statement**

DE exists to ensure that every learner fulfils his or her full potential at each stage of development.

We will do this by:

- Supporting our Minister in setting a clear strategic direction for education.
- Developing clear policies that help schools and youth provision deliver high quality outcomes.
- Ensuring resources are secured and allocated in line with education priorities.
- Holding ourselves and others to account for agreed outcomes.
- Working collaboratively with our partners.
- Embracing equality and diversity.
- Learning from research, best practice and experience.

### **Equality**

The essence of the DE Vision is 'to ensure that every learner fulfils his or her full potential'. Considerations of equality are therefore central to everything we do. This will be reflected throughout our policy work, and in decisions about the allocation of resources.

The Department is located at:  
Rathgael House  
Rathgill  
43 Balloo Road  
Bangor  
BT19 7PR

Tel: 028 9127 9279

For Teacher's Salaries and Pensions:  
Waterside House  
75 Duke Street  
Londonderry  
BT47 6FP

Tel 028 7131 9000

We already have a fully comprehensive and user friendly website, which you are invited to visit on [http: www.deni.gov.uk](http://www.deni.gov.uk). There you will find details of all our core business areas with access to a wide range of documents and information.

### **Freedom of Information Act 2000**

The Freedom of Information Act 2000 is designed to establish a new culture of openness and transparency in public administration. Each public authority, such as central and local government, non-departmental public bodies, is required to produce a Publication Scheme. From January 2005 the Act gives a general right to access all types of recorded information (subject to certain exemptions) held by public authorities. You can access the act using the following link: <http://www.opsi.gov.uk/acts/acts2000/20000036.htm>

### **Office of the Information Commissioner**

Additional information on the Freedom of Information Act 2000 can be obtained from the Information Commissioner who has responsibility for ensuring compliance with the requirements of the Data Protection Act 1998, the Freedom of Information Act 2000 and the Environmental Information Regulations 2004.

Contact details are:

Website – [www.informationcommissioner.gov.uk](http://www.informationcommissioner.gov.uk)

Wycliffe House,  
Water Lane,  
Winslow,  
Cheshire  
SK9 5AF  
Tel. 01625 545700

## **How do I access information available in the Publication Scheme?**

You can access information in the Publication Scheme by e-mail, post, telephone, the Department's website or by contacting the Departmental Information Manager:

Garth Manderson  
Departmental Information Manager  
Department of Education  
Rathgael House  
Rathgill  
43 Balloo Road  
Bangor  
BT19 7PR

Tel: 028 91279292  
Fax: 028 90767159  
Mail to: [foi@deni.gov.uk](mailto:foi@deni.gov.uk)

## **Responsibility within DE for Freedom of Information**

The Director of Equality and All Ireland Directorate is the department's Senior Official responsible for the Scheme. The Departmental Information Manager is responsible for maintaining the Publication Scheme on a day-to-day basis. Both may be contacted at Rathgael House, Bangor.

## **Related Publication Schemes**

DE sponsors nine Non Departmental Public Bodies each of which is responsible for producing its own Publication Scheme. Their respective responsibilities together with contact names and addresses and direct website addresses are as follows:

Each of the five Education and Library Boards has a statutory responsibility to ensure that there are sufficient schools, in number and character, to meet the needs of its area; to provide all the finance for the schools under its management; and to equip, maintain and meet the running costs of maintained schools.

Belfast Education & Library Board  
40 Academy Street  
Belfast  
BT1 2NQ  
Tel: 0280 9056 4000  
Website: [www.belb.org.uk](http://www.belb.org.uk)

North Eastern Education & Library Board  
County Hall  
182 Galgorm Road  
Ballymena  
BT42 1HN  
Tel: 028 2565 3333  
Website: [www.neelb.org.uk](http://www.neelb.org.uk)

South Eastern Education & Library Board  
Grahamsbridge Road  
Belfast  
BT16 2HS  
Tel: 028 9056 6200  
Website: [www.seelb.org.uk](http://www.seelb.org.uk)

Southern Education & Library Board,  
3 Charlemont Place  
Armagh  
BT61 9AZ  
Tel: 028 3751 2200  
Website: [www.selb.org](http://www.selb.org)

Western Education & Library Board  
Campsie House  
1 Hospital Road  
Omagh  
BT79 OAW  
Tel: 028 8241 1400  
Website: [www.welbni.org](http://www.welbni.org)

The Council for Catholic Maintained Schools (CCMS) is responsible for advising the Department and Education & Library Boards on matters relating to Catholic maintained schools, for the employment of teachers in these schools; and for providing advice and information to their trustees, Boards of Governors, principals and staff.

The Council for Catholic Maintained Schools  
160 High Street  
Holywood  
BT18 9HT  
Tel: 028 9042 6972  
Website: [www.onlineccms.com](http://www.onlineccms.com)

The Council for the Curriculum, Examinations and Assessment (CCEA) provides advice on, and support for, what is taught in schools and colleges in NI and how it is assessed.

The Council for Curriculum, Examinations and Assessment  
29 Clarendon Road  
Clarendon Dock  
Belfast  
BT1 3BG  
Tel: 028 9026 1200  
Website: [www.ccea.org.uk](http://www.ccea.org.uk)

The Staff Commission for Education & Library Boards' function is to oversee recruitment, promotion, training and terms and conditions of employment for non-teaching staff working in Education & Library Boards in Northern Ireland.

The Staff Commission for Education & Library Boards  
Forestview  
Purdy's Lane  
Belfast  
BT8 7AR  
Tel: 028 9049 1461  
Website: [www.staffcom.org.uk](http://www.staffcom.org.uk)

The Youth Council's primary focus is the provision for and the interests of children and young people aged 5-25 years.

The Youth Council for Northern Ireland  
Forestview  
Purdy's Lane  
Belfast  
BT8 7AR  
Tel: 028 9064 3882  
Website: [www.youthcouncil-ni.org.uk](http://www.youthcouncil-ni.org.uk)

In addition to these bodies, there are others that work closely with the department in the process of administering education in Northern Ireland.

The Council for Irish-medium Education was set up in 2000 by the Department of Education to promote Irish-medium education.

Comhairle na Gaelscolaíochta  
Teach an Gheata Thiar  
4 Straid na Banníona  
Beal Feirste  
BT1 6ED  
Tel: 028 9032 1475  
Website: [www.comhairle.org](http://www.comhairle.org)

NICIE was established to encourage young people from all communities to learn with and from each other respect and mutual consideration.

The Northern Ireland Council for Integrated Education  
Aldersgate House  
13-19 University Road  
Belfast  
BT7 1NA  
Tel: 028 90236 200  
Website: [www.nicie.org](http://www.nicie.org)

The General teaching Council for Northern Ireland (GTC) is a statutory, independent body representing the professional interests of teachers. It advises the department and employing authorities on issues such as training and career development, performance measurement and teaching standards

General Teaching Council for Northern Ireland  
4<sup>th</sup> Floor  
Albany House  
73 -75 Great Victoria Street  
Belfast  
BT2 7AS

Telephone local: 028 9033 3390  
International: +44 (0)28 9033 3390  
Website: [www.gtcni.org.uk](http://www.gtcni.org.uk)

## **Hard Copies of the Scheme**

Printed copies of this Publication Scheme are available at our offices in Bangor and Londonderry.

The Publication Scheme can also be made available in a range of alternative formats upon request to the Departmental Information Manager.

## **Fees and Charges**

In general, this Department does not intend to charge for the release of any information covered by its Publication Scheme, except for full Research Reports and certain HMSO priced publications, when payment will be required in advance. Information accessed and downloaded from our Internet site is, of course, free from any charge by the Department, although users will have to meet any charges by their Internet service provider.

The Department reserves the right to review the position regarding charging in light of the overall cost for supplying information.

## **Copyright**

The Department of Education is a Crown Body and the information we produce is subject to Crown copyright, which is administered by the Office of Public Sector Information. The material listed in this Publication Scheme is Crown copyright unless stated otherwise. The copyright in some of the material that may be found in this Publication Scheme has been waived, meaning you can reproduce this material freely. Categories of material for which copyright has been waived include: government press notices, legislation and explanatory notes on the legislation, ministerial speeches, consultation documents, documents featured on official websites (except where expressly indicated otherwise), headline statistics and unpublished public records.

For other types of material, however, the supply of documents under Freedom of Information does not give the person or organisation who receives them an automatic right to reuse the documents in a way that would infringe copyright, for example by making multiple copies, publishing and issuing copies to the public.

Brief extracts of any of the material included in this Publication Scheme may be reproduced under the fair dealing provisions of the Copyright, Designs and Patent Act 1988 (sections 29 and 30) for the purposes of research for non-commercial purposes, private study, criticism, review and news reporting.

Details of the arrangements for re-using Crown copyright material can be found by contacting Office of Public Sector Information at:

Office of Public Sector Information  
Information Policy Team  
Kew  
Richmond  
Surrey  
TW9 4DU

Email: [licensing@opsi.gov.uk](mailto:licensing@opsi.gov.uk)

Authorisation to re-use copyright material not owned by the Crown should be sought from the copyright holders concerned. If in doubt, users should contact the Office of Public Sector Information in the first instance.

### **Requests for Information**

Most of the information in the Publication Scheme Classes is available on our website at [www.deni.gov.uk](http://www.deni.gov.uk) which supports a search facility to help you find what you are looking for. Where such Internet access is impossible or impractical and information is required in for example paper format, you should direct your request to the Departmental Information Manager, who will assist with enquiries on how to request or access information held by this Department.

Certain very large documents or manuals may be made available for viewing by arrangement at one of our offices, however where practicable we will supply sections of these documents by other means to meet specific needs.

## **Complaints**

If you wish to make a complaint about the Publication Scheme or lack of access to information held by the Department you should contact the Departmental Information Manager who with a senior officer from the business area concerned, will investigate the complaint and where practicable respond within 15 working days.

If you are not satisfied with the response you can write to the Director of Equality and all Ireland in the Department who will investigate the complaint.

In all cases your complaint will be:

- acknowledged within 3 days;
- investigated thoroughly; and
- treated confidentially.

If we have not resolved the matter to your satisfaction you can refer your complaint to the Information Commissioner, who is completely independent from the Department. The Information Commissioner will normally expect you to have used our complaints procedure before considering the complaint.

## **Comments**

From time to time the Department will review this Publication Scheme and would welcome your views on ways to improve it. If you have any comments or suggestions to make about the presentation, structure or content of the Scheme, please forward these to the Departmental Information Manager by e-mail to [Garth.Manderson@deni.gov.uk](mailto:Garth.Manderson@deni.gov.uk)

## Classes of Information in the DE Publication Scheme

### Who we are and what we do

#### About the Department

**Description:** The department is responsible for the central administration of all aspects of education and related services in Northern Ireland. More details can be found on the DE website:  
<http://www.deni.gov.uk/index/85-about-the-dept.htm>

#### Structure and Functions

**Description:** The current structure of the Department is available on the DE website including details regarding the Minister for Education:  
<http://www.deni.gov.uk/index/85-about-the-dept/about-dept-education-structure-pg.htm>

#### Statistics and Research

**Description:** Statistics and Research Branch provides the Department of Education with a professional service covering statistics, research and analysis. If you require information that is additional to that already published, you should contact us at our Bangor office, see page 2 for details.

Further statistics relating to Northern Ireland, and to education statistics in England, Scotland and Wales can be found using the following website links:

Northern Ireland Statistics and Research Agency - <http://www.nisra.gov.uk/>

Department for Children Schools and Families - <http://www.dcsf.gov.uk/index.htm>

The Scottish Government Statistics - <http://www.scotland.gov.uk/Topics/Statistics/Browse/School-Education>

The Welsh Assembly Government - <http://wales.gov.uk/splash;jsessionid=4QfvJYxSwNHNcxGKmk4ppfq3zxNgLBnJInDThwwBLyTn8NJxzfY!375818872?orig=/topics/statistics/>

#### Legislation

**Description:** The provisions of the Education (Northern Ireland) Order 2006 and its subsequent Commencement Orders are explained on the following page on the DE website [http://www.deni.gov.uk/index/22-postprimaryarrangements-new-arrangements\\_pg/legislation.htm](http://www.deni.gov.uk/index/22-postprimaryarrangements-new-arrangements_pg/legislation.htm)

## **Youth Services**

**Description:** The aim of the youth service is to ensure the provision of opportunities for children, young people and young adults to gain for themselves knowledge, skills and experience to reach their potential as valued individuals.

The statutory provision for the youth service is contained in the Education and Libraries (Northern Ireland) Order 1986 and the Youth Service (Northern Ireland) Order 1989.

Further information about the Youth Service can be found on our pages on the DE website - [http://www.deni.gov.uk/index/19-youth\\_pg.htm](http://www.deni.gov.uk/index/19-youth_pg.htm) .

## **Community Relations**

**Description:** Community Relations is not a statutory requirement and therefore does not fall under legislation. However, the Department has a community relations policy in place and through its policy provides funding for community relations activities.

Information on the Community Relations policy is available on the website [www.deni.gov.uk/index/20-community\\_relations\\_pg.htm](http://www.deni.gov.uk/index/20-community_relations_pg.htm)

## **Education and Training Inspectorate**

**Description:** A brief outline of structure, Roles and Responsibilities of Grades within the Education and Training Inspectorate is available on the website [http://www.etini.gov.uk/index/about\\_us/what\\_is\\_the\\_structure\\_of\\_the\\_inspectorate/\\_roles\\_and\\_responsibilities.htm](http://www.etini.gov.uk/index/about_us/what_is_the_structure_of_the_inspectorate/_roles_and_responsibilities.htm)

**Description:** The Role of the Reporting Inspector on an Inspection Team [http://www.etini.gov.uk/index/about\\_us/who\\_are\\_the\\_education\\_and\\_training\\_inspectorate/\\_range\\_of\\_work/role\\_of\\_the\\_reporting\\_inspector.htm](http://www.etini.gov.uk/index/about_us/who_are_the_education_and_training_inspectorate/_range_of_work/role_of_the_reporting_inspector.htm)

**Description:** Roles and Duties of Members of an Inspection Team [http://www.etini.gov.uk/index/about\\_us/who\\_are\\_the\\_education\\_and\\_training\\_inspectorate/\\_range\\_of\\_work/role\\_and\\_duties\\_of\\_the\\_members\\_of\\_an\\_inspection\\_team.htm](http://www.etini.gov.uk/index/about_us/who_are_the_education_and_training_inspectorate/_range_of_work/role_and_duties_of_the_members_of_an_inspection_team.htm)

<http://www.etini.gov.uk/index/inspection/roles-and-responsibilities-on-inspection.htm>

**Description:** Common Framework for Inspection [http://www.etini.gov.uk/common\\_framework.pdf](http://www.etini.gov.uk/common_framework.pdf)

**Description:** Which Organisations are Inspected?

[http://www.etini.gov.uk/index/inspection/roles-and-responsibilities-on-inspection/organisation being inspected.htm](http://www.etini.gov.uk/index/inspection/roles-and-responsibilities-on-inspection/organisation%20being%20inspected.htm)

**Description:** Roles and Responsibilities of the Area Board Co-ordinator, Area of Study Co-ordinator, District Inspector and Inspector Assessor

[http://www.etini.gov.uk/de1\\_08\\_4207\\_eti\\_roles\\_and\\_responsibilities\\_abc\\_aos\\_di\\_inspector\\_assessor.pdf](http://www.etini.gov.uk/de1_08_4207_eti_roles_and_responsibilities_abc_aos_di_inspector_assessor.pdf)

**Description:** Organisation Structure of the Education and Training Inspectorate

[http://www.etini.gov.uk/the\\_education\\_and\\_training\\_inspectorate\\_structure\\_3\\_.pdf](http://www.etini.gov.uk/the_education_and_training_inspectorate_structure_3_.pdf)

**Description:** Contacting the Education and Training Inspectorate

[http://www.etini.gov.uk/index/contacting\\_the\\_inspectorate.htm](http://www.etini.gov.uk/index/contacting_the_inspectorate.htm)

**Description:** Contacting Inspection Services Branch

[http://www.etini.gov.uk/index/contacting\\_the\\_inspectorate/inspection\\_services\\_branch\\_\(isb\).htm](http://www.etini.gov.uk/index/contacting_the_inspectorate/inspection_services_branch_(isb).htm)

**Description:** Types of Inspection-Information Required and Documentation for Inspection

[http://www.etini.gov.uk/index/inspection/types\\_of\\_inspection\\_-\\_information\\_required\\_documentation\\_for\\_inspection.htm](http://www.etini.gov.uk/index/inspection/types_of_inspection_-_information_required_documentation_for_inspection.htm)

### **Education Matters in the Northern Ireland Assembly**

**Description:** A verbatim transcript of proceedings, including speeches, questions, decisions and votes in the Northern Ireland Assembly in relation to educational issues can be found in the Official Report (Hansard).

This is the authoritative record of all plenary proceedings of the Assembly and certain Committee meetings. A full report of each Assembly sitting is published the day after each plenary sitting.

This can be found on the Northern Ireland Assembly website at

<http://www.niassembly.gov.uk/record/hansard.htm>.

### **Questions for Answer**

**Description:** Information regarding questions which have been submitted for either written or oral answer can be found on the Northern Ireland Assembly website at <http://www.niassembly.gov.uk/questions.htm>.

## **Education Committee**

**Description:** The Committee for Education was established to advise and assist the Minister for Education, on matters within their responsibility as a Minister. The committee undertakes a scrutiny, policy development and consultation role with respect to the Department of Education and plays a key role in the consideration and development of legislation.

Information about the Committee and its work can be found on the Northern Ireland Assembly website at [http://www.niassembly.gov.uk/education/2007mandate/educationhome\\_07.htm](http://www.niassembly.gov.uk/education/2007mandate/educationhome_07.htm). This includes Minutes of meetings, Minutes of Evidence, Press Releases and a Forward Work Plan.

## **Development Proposals**

**Description:** The following is the link to the Development Proposal Guidance booklet

[http://www.deni.gov.uk/index/85-schools/13-schools\\_estate\\_pg/13-schools\\_estate\\_glossary\\_pg/14-schools\\_estate\\_devprop\\_pg.htm](http://www.deni.gov.uk/index/85-schools/13-schools_estate_pg/13-schools_estate_glossary_pg/14-schools_estate_devprop_pg.htm)

## What we spend and how we spend it

### DE Budget Allocation 2008/09

**Description:** The breakdown of the DE budget for 2010/11 is set out in DE's Business Plan and can be accessed via:

<http://www.deni.gov.uk/index/85-about-the-dept/policies-and-strategies/25-de-business-plan.htm>

### DE's Efficiency Delivery Plan

**Description:** The efficiency savings to be delivered by DE over the period 2008-2011 will be achieved through a variety of measures outlined in the Efficiency Delivery Plan summary which can be accessed at:

[http://www.deni.gov.uk/index/8-admin of education pg/12 administration of education-efficiency delivery plan.htm](http://www.deni.gov.uk/index/8-admin%20of%20education/pg/12%20administration%20of%20education-efficiency%20delivery%20plan.htm)

### Schools Finance

**Description:** The Common Funding Formula Budgets for schools can be accessed via the following link, [http://www.deni.gov.uk/index/85-schools/schools funding pg/9 schoolfunding commonfunding pg.htm](http://www.deni.gov.uk/index/85-schools/schools%20funding/pg/9%20schoolfunding%20commonfunding/pg.htm)

**Description:** The Budget Statements for Grant-Maintained Integrated schools can be accessed via the following link, [http://www.deni.gov.uk/index/85-schools/schools funding pg/9 schoolfunding localmanagementofschools pg/9 schoolfunding gmhomepage pg/9 schoolfunding gmisbudgetstatements pg.htm](http://www.deni.gov.uk/index/85-schools/schools%20funding/pg/9%20schoolfunding%20localmanagementofschools/pg/9%20schoolfunding%20gmhomepage/pg/9%20schoolfunding%20gmisbudgetstatements/pg.htm)

**Description:** The Outturn Statements for Grant-Maintained Integrated schools can be accessed via the following link, [http://www.deni.gov.uk/index/85-schools/schools funding pg/9 schoolfunding localmanagementofschools pg/9 schoolfunding gmhomepage pg/9 schoolfunding gmisoutturnstatements pg.htm](http://www.deni.gov.uk/index/85-schools/schools%20funding/pg/9%20schoolfunding%20localmanagementofschools/pg/9%20schoolfunding%20gmhomepage/pg/9%20schoolfunding%20gmisoutturnstatements/pg.htm)

**Description:** The Budget Statements for Voluntary Grammar schools can be accessed via the following link, [http://www.deni.gov.uk/index/85-schools/schools funding pg/9 schoolfunding localmanagementofschools pg/9 schoolfunding vgshomepage pg/9 schoolfunding budgetstatements pg.htm](http://www.deni.gov.uk/index/85-schools/schools%20funding/pg/9%20schoolfunding%20localmanagementofschools/pg/9%20schoolfunding%20vgshomepage/pg/9%20schoolfunding%20budgetstatements/pg.htm)

**Description:** The Outturn Statements for Voluntary Grammar schools can be accessed via the following link, [http://www.deni.gov.uk/index/85-schools/schools funding pg/9 schoolfunding localmanagementofschools pg/9 schoolfunding vgshomepage pg/9 schoolfunding outturnstatements pg.htm](http://www.deni.gov.uk/index/85-schools/schools%20funding/pg/9%20schoolfunding%20localmanagementofschools/pg/9%20schoolfunding%20vgshomepage/pg/9%20schoolfunding%20outturnstatements/pg.htm)

## **Guidance on Financial and Management Arrangements (Schools Finance)**

**Description:** The Guidance on Financial and Management Arrangements for Controlled and Maintained schools can be accessed via the following link, [http://www.deni.gov.uk/index/85-schools/schools\\_funding\\_pg/9\\_schoolfunding\\_commonfunding\\_pg/9\\_schoolfunding\\_elbsguidance\\_pg.htm](http://www.deni.gov.uk/index/85-schools/schools_funding_pg/9_schoolfunding_commonfunding_pg/9_schoolfunding_elbsguidance_pg.htm)

## **Voluntary Grammar Schools Statement of Accounts (S40)**

**Description:** The Statement of Accounts (S40) for Voluntary Grammar Schools can be accessed via the following link, [http://www.deni.gov.uk/index/85-schools/schools\\_funding\\_pg/9\\_schoolfunding\\_localmanagementofschools\\_pg/9\\_schoolfunding\\_vgshomepage\\_pg/9-voluntarygrammarschoolsstatementofaccounts.htm](http://www.deni.gov.uk/index/85-schools/schools_funding_pg/9_schoolfunding_localmanagementofschools_pg/9_schoolfunding_vgshomepage_pg/9-voluntarygrammarschoolsstatementofaccounts.htm)

## **Audit and Accountability in Schools**

**Description:** Documentation relating to Audit and accountability issues for Voluntary Grammar and Grant-Maintained Integrated Schools can be accessed via the following link, [http://www.deni.gov.uk/index/85-schools/schools\\_funding\\_pg/9\\_schoolfunding\\_localmanagementofschools\\_pg/9\\_schoolfunding\\_auditandaccountability\\_pg/9\\_schoolfunding\\_auditandaccountabilityofgsandgmis\\_pg.htm](http://www.deni.gov.uk/index/85-schools/schools_funding_pg/9_schoolfunding_localmanagementofschools_pg/9_schoolfunding_auditandaccountability_pg/9_schoolfunding_auditandaccountabilityofgsandgmis_pg.htm)

## **Youth Services Recurrent Budget**

**Description:** Information regarding the Youth Services budget for 2010/11 is available in the 2010/11 Business Plan at:

<http://www.deni.gov.uk/index/85-about-the-dept/policies-and-strategies/25-de-business-plan.htm>

**Description:** Youth Service funding is provided to statutory organisations (through the Education and Library Boards) and voluntary organisations. For further information go to:

[http://www.deni.gov.uk/strategic\\_plan\\_for\\_education\\_2006-08\\_pdf\\_-\\_161\\_kb-2.pdf](http://www.deni.gov.uk/strategic_plan_for_education_2006-08_pdf_-_161_kb-2.pdf).

**Description:** In addition to the ELBs, the Department also supports the Youth Service through the Youth Council for Northern Ireland, see <http://www.ycni.org/index.htm>.

## **Youth Service Capital Funding**

**Description:** The Department makes capital allocations to ELBs and grants for voluntary sector to assist in improving facilities for the Youth Service. Further information can be found on:

[http://www.deni.gov.uk/index/19-youth\\_pg.htm](http://www.deni.gov.uk/index/19-youth_pg.htm)

## **Youth Service Capital Scheme for the Voluntary Sector**

**Description:** The Department pays capital grants directly to voluntary youth organisations to assist with the improvement of facilities for the youth service. Information on the scheme can be found on:

[http://www.deni.gov.uk/index/19-youth\\_pg/19\\_youth-youth\\_capital\\_funding\\_pg.htm](http://www.deni.gov.uk/index/19-youth_pg/19_youth-youth_capital_funding_pg.htm)

## **Community Relations**

**Description:** The Department allocates funding for community relations activities through the various schemes it supports. 2008/09 budget is £3.5m Details of budget allocations for the various schemes are available on

[http://www.deni.gov.uk/index/20-community\\_relations\\_pg.htm](http://www.deni.gov.uk/index/20-community_relations_pg.htm)

## **Classroom 2000**

**Description:** Classroom 2000 (C2k) was established to procure the infrastructure and services necessary to support the enhanced use of Information and Communication Technology in schools in Northern Ireland. C2k is part of the Western Education and Library Board and operates on behalf of all five education and library boards and the Department of Education. Information on the funding which the Department has provided to C2k to date is available on the DE website

[http://www.deni.gov.uk/index/85-schools/15\\_ict\\_in\\_schools.htm](http://www.deni.gov.uk/index/85-schools/15_ict_in_schools.htm)

## **Funding of Projects**

**Description:** This Research Briefing provides information on projects in progress at the end of 2006/07 funded by the Department of Education. Details of projects completed during 2006/07 are also provided on the DE website:

[http://www.deni.gov.uk/rb4\\_2007.pdf](http://www.deni.gov.uk/rb4_2007.pdf)

## **Resource Accounts**

**Description:** The Department of Education Resource Accounts are prepared on an annual basis to the year ending 31 March.

<http://www.deni.gov.uk/index/85-about-the-dept/24-about-the-department-resource-accounts-pg/24-about-the-department-resource-accounts-annual-accounts-pg.htm>

## **Financial Statements**

**Description:** The Teachers Superannuation Scheme Statements are prepared on an annual basis to the year ending 31 March

<http://www.deni.gov.uk/index/85-about-the-dept/24-about-the-department-publications-teachers-superannuation-resource-accounts/pg/24-about-the-department-publications-super-ann-scheme-statements-pg.htm>

## **DFP Guidance on managing public funds**

**Description:** DFP Guidance on Managing Public Money Northern Ireland. <http://www.aasbni.gov.uk/frab/browse.asp?branch=1&category=43&maxresults=20&start=0&orderby=3>

## **What our priorities are and how we are doing.**

### **DE Business Plan**

**Description:** This document presents the Business Plan for the work of the Department of Education for 2010/11. It provides a guide to the Department's corporate agenda and a basis from which to monitor the achievement of agreed objectives.

<http://www.deni.gov.uk/index/85-about-the-dept/policies-and-strategies/25-de-business-plan.htm>

### **Statistics**

**Description:** Statistics classed as 'National Statistics' are required to undergo a quality review every five years. Department of Education National Statistics were reviewed in 2005. A short covering statement by the review steering group is given below:

[http://www.deni.gov.uk/covering\\_statement\\_by\\_review\\_group.pdf](http://www.deni.gov.uk/covering_statement_by_review_group.pdf)

**Description:** The review report can be accessed below:

Introductory pages are available at [http://www.deni.gov.uk/introductory\\_pages.pdf](http://www.deni.gov.uk/introductory_pages.pdf)

Main report is available at [http://www.deni.gov.uk/main\\_body\\_report.pdf](http://www.deni.gov.uk/main_body_report.pdf)

**Description:** The action plan can be accessed below.

[http://www.deni.gov.uk/main\\_body\\_report.pdf](http://www.deni.gov.uk/main_body_report.pdf)

**Description:** Additional documentation can be found on the Office for National Statistics website - <http://www.ons.gov.uk/about-statistics/methodology-and-quality/quality/nat-stats-qual-revs/qual-revs-by-theme/child-edu-skills/index.html>.

### **Education and Training Inspectorate**

**Description:** Education and Training Inspectorate Annual Business Report for 2007-2008

[www.etini.gov.uk/eti\\_annual\\_business\\_report\\_07-9.pdf](http://www.etini.gov.uk/eti_annual_business_report_07-9.pdf)

## **Chief Inspectors Report**

**Description:** ETI-Chief Inspectors Report 2004-2006

[http://www.etini.gov.uk/index/survey\\_theme\\_reports/general\\_reports/the\\_chief\\_inspectors\\_report\\_2004-2006.htm](http://www.etini.gov.uk/index/survey_theme_reports/general_reports/the_chief_inspectors_report_2004-2006.htm)

## **Evaluation of Inspection**

**Description:** Independent External Evaluation of Inspection

[http://www.etini.gov.uk/index/inspection/evaluation\\_of\\_inspection.htm](http://www.etini.gov.uk/index/inspection/evaluation_of_inspection.htm)

## **Internal Review**

**Description:** Internal Review of ETI and ISB

[http://www.etini.gov.uk/index/about\\_us/what\\_have\\_we\\_achieved.htm](http://www.etini.gov.uk/index/about_us/what_have_we_achieved.htm)

## **Database for Inspections**

**Description:** Database for Inspection Report Search

<http://www.denidata.nics.gov.uk/applInspRptsSearch/IRMain.aspx>

## **Survey Reports**

**Description:** Survey Reports on Organisations

[http://www.etini.gov.uk/index/survey\\_theme\\_reports.htm](http://www.etini.gov.uk/index/survey_theme_reports.htm)

**Description:** Service Standards Booklet on ETI and ISB

[http://www.etini.gov.uk/service\\_standards\\_for\\_eti.pdf](http://www.etini.gov.uk/service_standards_for_eti.pdf)

## **Public Service Agreements**

**Description:** Memorandums of Understanding Between ETI and DCAL, ETI and DEL.

[http://www.etini.gov.uk/memo\\_of\\_understanding\\_between\\_eti\\_de\\_dcal\\_and\\_del-2.pdf](http://www.etini.gov.uk/memo_of_understanding_between_eti_de_dcal_and_del-2.pdf)

[http://www.etini.gov.uk/mou\\_with\\_del\\_2008.pdf](http://www.etini.gov.uk/mou_with_del_2008.pdf)

[http://www.etini.gov.uk/mou\\_with\\_dcal\\_2008.pdf](http://www.etini.gov.uk/mou_with_dcal_2008.pdf)

## **Youth Services**

**Description:** The current strategy for Youth Work can be found at

[http://www.deni.gov.uk/index/19-youth\\_pg/19-youth-publications.htm](http://www.deni.gov.uk/index/19-youth_pg/19-youth-publications.htm)

## **Community Relations**

**Description:** One of the main priorities for Community Relations during 2008/09 is the Review of Community Relations Policy. Information on the Review Community Relations policy is available on [http://www.deni.gov.uk/index/20-community\\_relations\\_pg.htm](http://www.deni.gov.uk/index/20-community_relations_pg.htm)

## **How we make decisions**

### **Consultations**

**Description:** The attached link gives details on current and historical consultation exercises undertaken by the Department:

[http://www.deni.gov.uk/index/85-about-the-dept/85-about\\_dept-consultations.htm](http://www.deni.gov.uk/index/85-about-the-dept/85-about_dept-consultations.htm)

### **Policy Guidance**

**Description:** Link to OFMDFM's policy guide which, "sets out key principles for good policy-making developed internationally and gives practical advice on applying them in Northern Ireland"

<http://www.ofmdfmi.gov.uk/policylink-a-practical-guide-to-policy-making.htm>

### **Equality Consideration**

**Description:** A link to the Department of Education Equality home page page:

[http://www.deni.gov.uk/index/85-about-the-dept/85-about\\_the\\_department\\_-\\_equality\\_pg.htm](http://www.deni.gov.uk/index/85-about-the-dept/85-about_the_department_-_equality_pg.htm)

**Description:** Department of Education Equality Scheme:

<http://www.deni.gov.uk/index/85-about-the-dept/policies-and-strategies/18-equality-and-human-rights/18-equality-scheme-for-department-of-education.htm>

### **Policies Being Screened**

**Description:** Link to a list of recent, current and proposed policy screenings

[http://www.deni.gov.uk/index/85-about-the-dept/85-about\\_the\\_department\\_-\\_equality\\_pg/85-about\\_the\\_department\\_-\\_equality\\_policies\\_being\\_screened\\_pg.htm](http://www.deni.gov.uk/index/85-about-the-dept/85-about_the_department_-_equality_pg/85-about_the_department_-_equality_policies_being_screened_pg.htm)

### **Policies Screened Out**

**Description:** Link to a list of policies which have been screened out by the Department of Education for equality impact assessment

[http://www.deni.gov.uk/index/85-about-the-dept/85-about\\_the\\_department\\_-\\_equality\\_pg/85-about\\_the\\_department\\_-\\_equality\\_policies\\_screened\\_out\\_pg.htm](http://www.deni.gov.uk/index/85-about-the-dept/85-about_the_department_-_equality_pg/85-about_the_department_-_equality_policies_screened_out_pg.htm)

### **Ministers Proposals**

**Description:** Minister's proposals on the future of transfer from primary to post-primary education and related documents.

<http://www.deni.gov.uk/index/85-schools/6-admission-and-choice/6-transfer-procedure.htm>

## **Review of Information and Communication**

**Description:** The Department of Education is undertaking a review of its Information and Communication strategy to assess the progress that has been made to date and to ensure that ICT continues to contribute to the raising of educational standards. Information on the strategic review is published on the DE website and will continue to be updated as the review progresses.

[http://www.deni.gov.uk/index/85-schools/15\\_ict\\_in\\_schools/empowering\\_schools\\_strategy.htm#top\\_alink](http://www.deni.gov.uk/index/85-schools/15_ict_in_schools/empowering_schools_strategy.htm#top_alink)

## **Priorities for Youth**

**Description:** The Department has begun a process to develop “Priorities for Youth”. These will build on the current Strategy for the Delivery of Youth Work in NI 2005-2008. The Department is engaging with a range of stakeholders to identify the main issues currently facing youth work and determine the priorities on which to focus, prior to and beyond the establishment of the new Education and Skills Authority.

Information on Priorities for Youth is available on the Department’s website - [http://www.deni.gov.uk/index/19-youth\\_pg/19-priorities-for-youth.htm](http://www.deni.gov.uk/index/19-youth_pg/19-priorities-for-youth.htm)

## **Network for Youth**

**Description:** The Youth Council, on behalf of DE has established a cross-sectoral working group which will advise the Department on the development of a Network for Youth. The purpose of the Network will be to ‘strengthen the direct voice of young people in all relevant aspects of government provision’.

Information on Network for Youth is available on - [http://www.deni.gov.uk/index/19-youth\\_pg/19-youth-publications.htm](http://www.deni.gov.uk/index/19-youth_pg/19-youth-publications.htm)

Or for more information on the Cross Sectoral Working group and consultation visit the Youth Council website -

[http://www.ycni.org/ycni\\_projects/NINFY/ninfy\\_introduction.html](http://www.ycni.org/ycni_projects/NINFY/ninfy_introduction.html)

## **Youth Service Capital Scheme for Voluntary Organisations**

**Description:** When considering applications to the Youth Service Capital Funding Scheme for Voluntary Organisations, all applications are scored against the schemes' advertised criteria. Further information can be obtained at:

[http://www.deni.gov.uk/index/19-youth\\_pg/19\\_youth-youth\\_capital\\_funding\\_pg.htm](http://www.deni.gov.uk/index/19-youth_pg/19_youth-youth_capital_funding_pg.htm)

## **Community Relations**

**Description:** The Community Relations Core Funded Scheme is administered by the Department and runs for a three year period. The current scheme was advertised in the local papers and invited applicants to submit an application form for funding. The Department formed an independent Advisory Panel to score all of the applications received and those applications who best demonstrated how they met the schemes' criteria were awarded funding. Schools Community Relations Programme and the Youth Service Community Relations Support Schemes are administered by the Education and Library Boards. Cultural Traditions is administered by the Arts Council for NI and the Community Relations Youth Service Support Scheme is administered by Youth Council for NI. Information and web links on all of these schemes is available on [http://www.deni.gov.uk/index/20-community\\_relations\\_pg.htm](http://www.deni.gov.uk/index/20-community_relations_pg.htm)

## **Our Policies and Procedures**

### **Common Funding Scheme**

**Description:** The Common Funding Scheme for schools can be accessed via the following link, [http://www.deni.gov.uk/index/85-schools/schools\\_funding\\_pg/9\\_schoolfunding\\_commonfunding\\_pg/9\\_schoolfunding\\_thecommonfundingscheme\\_pg.htm](http://www.deni.gov.uk/index/85-schools/schools_funding_pg/9_schoolfunding_commonfunding_pg/9_schoolfunding_thecommonfundingscheme_pg.htm)

### **Compulsory School Age**

**Description:** Compulsory School Age in NI is between the ages of 4-16; use the link below for further information.

[http://www.deni.gov.uk/index/85-schools/5-school-management/79-schools\\_management-compulsoryschoolage\\_pg.htm](http://www.deni.gov.uk/index/85-schools/5-school-management/79-schools_management-compulsoryschoolage_pg.htm)

### **Class Sizes in practical subjects**

**Description:** Class Sizes in practical subjects are restricted for post primary schools; use the link below for further information.

[http://www.deni.gov.uk/index/13-healthsafety/79-schools\\_management-class\\_sizes\\_in\\_practical\\_subjects\\_pg.htm](http://www.deni.gov.uk/index/13-healthsafety/79-schools_management-class_sizes_in_practical_subjects_pg.htm)

### **School Holidays**

**Description:** School Holidays, for details of fixed school term dates for pupils in N.I. use the link below.

<http://www.deni.gov.uk/index/85-schools/5-school-management/79-school-holidays.htm>

### **Exceptional Closure Days**

**Description:** Exceptional Closure Days, Advise and guidance on the use of optional and exceptional school closures. For information use the link below.

[http://www.deni.gov.uk/index/85-schools/5-school-management/79-schools\\_management-exceptionalclosedays\\_pg.htm](http://www.deni.gov.uk/index/85-schools/5-school-management/79-schools_management-exceptionalclosedays_pg.htm)

### **Length of School Day**

**Description:** Length of School Day– number of hour's attendance for 4-8yr old pupils and above. For further information use the link below.

[http://www.deni.gov.uk/index/85-schools/5-school-management/79-schools\\_management-length\\_of\\_school\\_day\\_pg.htm](http://www.deni.gov.uk/index/85-schools/5-school-management/79-schools_management-length_of_school_day_pg.htm)

## **Schools opening, closing or amalgamation**

**Description:** Schools opening, closing or amalgamation, use the link below for details.

[http://www.deni.gov.uk/index/85-schools/5-school-management/schools\\_79\\_management-schools-opening-closing-amalgamating.htm](http://www.deni.gov.uk/index/85-schools/5-school-management/schools_79_management-schools-opening-closing-amalgamating.htm)

## **Becoming a School Governor**

**Description:** Becoming a Department of Education (DE) school Governor. For further information use the link below.

[http://www.deni.gov.uk/index/85-schools/5-school-management/79-schools\\_board\\_of\\_governors\\_pg.htm](http://www.deni.gov.uk/index/85-schools/5-school-management/79-schools_board_of_governors_pg.htm)

## **Curriculum and Assessment**

**Description:** Policy on curriculum and assessment arrangements can be accessed at <http://www.deni.gov.uk/index/80-curriculum-and-assessment.htm>.

## **Common Framework**

**Description:** Common Framework for Inspection

[http://www.etini.gov.uk/index/about\\_us/who\\_are\\_the\\_education\\_and\\_training\\_inspectorate\\_range\\_of\\_work/improvement-framework-document-3.htm](http://www.etini.gov.uk/index/about_us/who_are_the_education_and_training_inspectorate_range_of_work/improvement-framework-document-3.htm)

## **Framework and Guidance**

**Description:** Common Framework and other Guidance

<http://www.etini.gov.uk/index/inspection/nature-and-purpose/improvement-framework-document.htm>

## **Raising Standards**

**Description:** Improving Quality Raising Standards-Further Education and Training

[http://www.etini.gov.uk/index/colleges\\_and\\_training\\_organisations/improving\\_quality\\_-\\_raising\\_standards.htm](http://www.etini.gov.uk/index/colleges_and_training_organisations/improving_quality_-_raising_standards.htm)

## **Charter for Inspection**

**Description:** Charter for Inspection

<http://www.etini.gov.uk/charter-6.pdf>

## **Service Standards**

**Description:** Service Standards

[http://www.etini.gov.uk/service\\_standards\\_for\\_eti.pdf](http://www.etini.gov.uk/service_standards_for_eti.pdf)

## **Complaints**

**Description:** Complaints about Inspection Procedure

[http://www.etini.gov.uk/index/inspection/making\\_a\\_complaint\\_about\\_inspection.htm](http://www.etini.gov.uk/index/inspection/making_a_complaint_about_inspection.htm)

## **Getting to School**

**Description:** This section provides information on the arrangements for the provision of home to school transport and some of the measures which are in place to ensure children get to school safely.

[http://www.deni.gov.uk/index/85-schools/schools\\_getting\\_to\\_school\\_pg.htm](http://www.deni.gov.uk/index/85-schools/schools_getting_to_school_pg.htm)

## **School Meals**

**Description:** This section provides information on the arrangements for school lunches and other food in schools, including the nutritional standards which schools should follow and the eligibility criteria for free school meals.

[http://www.deni.gov.uk/index/85-schools/5-schools\\_meals.htm](http://www.deni.gov.uk/index/85-schools/5-schools_meals.htm)

## **Lists and Registers**

### **Lists of schools and educational institutions**

**Description:** To search for a school or to access lists of a particular sector of schools in Northern Ireland use the link below:

<http://www.denidata.nics.gov.uk/appinstitutes/instmain.aspx>

### **Data Protection Public Register**

**Description:** Please see the link below to access the Data Protection Public Register:

<http://www.ico.gov.uk/ESDWebPages/DoSearch.asp>

## **The Services we offer**

### **Revised Curriculum**

**Description:** Information leaflets for parents which provide information for parents on the revised curriculum and assessment and reporting arrangements in 2008/09.

<http://www.deni.gov.uk/index/80-curriculum-and-assessment.htm>

### **Inspectorate Public Information**

**Description:** Services for members of the public

[http://www.etini.gov.uk/service\\_standards\\_for\\_eti.pdf](http://www.etini.gov.uk/service_standards_for_eti.pdf)

**Description:** Information Leaflets on Inspection

[http://www.etini.gov.uk/index/documents\\_published\\_by\\_the\\_inspectorate/information\\_leaflets.htm](http://www.etini.gov.uk/index/documents_published_by_the_inspectorate/information_leaflets.htm)

**Description:** Inspection Materials and Information

[http://www.etini.gov.uk/index/documents\\_published\\_by\\_the\\_inspectorate/information\\_leaflets.htm](http://www.etini.gov.uk/index/documents_published_by_the_inspectorate/information_leaflets.htm)

**Description:** Support Material

[http://www.etini.gov.uk/index/documents\\_published\\_by\\_the\\_inspectorate/support-materials.htm](http://www.etini.gov.uk/index/documents_published_by_the_inspectorate/support-materials.htm)

**Description:** Advice and guidance ETI Website

<http://www.etini.gov.uk/index.htm>

## **Teacher's Pay and Conditions**

**Description:** Overview of the circulars and guidance available on teachers' pay and conditions of service.

[http://www.deni.gov.uk/index/teachers-pg/81\\_teachers-payandconditions\\_pg.htm](http://www.deni.gov.uk/index/teachers-pg/81_teachers-payandconditions_pg.htm)

**Description:** This area contains model circulars, issued by the Employer Authorities/employer representatives on teacher's conditions of service

[http://www.deni.gov.uk/index/teachers-pg/81\\_teachers-payandconditions\\_pg/81\\_teachers\\_pay\\_and\\_conditions-conditions.htm](http://www.deni.gov.uk/index/teachers-pg/81_teachers-payandconditions_pg/81_teachers_pay_and_conditions-conditions.htm)

**Description:** This area contains circulars on teachers' pay by year from 1997 which contains historical information.

[http://www.deni.gov.uk/index/teachers-pg/81\\_teachers-payandconditions\\_pg/81\\_teachers\\_pay\\_and\\_conditions-pay-circulars\\_pg.htm](http://www.deni.gov.uk/index/teachers-pg/81_teachers-payandconditions_pg/81_teachers_pay_and_conditions-pay-circulars_pg.htm)

**Description:** This area contains publications which relate to teachers' pay and conditions of service.

[http://www.deni.gov.uk/index/teachers-pg/81\\_teachers-payandconditions\\_pg/81\\_teachers\\_pay\\_and\\_conditions\\_txt.htm](http://www.deni.gov.uk/index/teachers-pg/81_teachers-payandconditions_pg/81_teachers_pay_and_conditions_txt.htm)

## **Pupil Support**

**Description:** Supporting Pupils with Medication Needs

[http://www.deni.gov.uk/support\\_with\\_medical\\_needs.pdf](http://www.deni.gov.uk/support_with_medical_needs.pdf)

**Description:** Standards and Guidance for promoting Collaborative working to Support Children with Special Needs

[http://www.deni.gov.uk/collaborative\\_working\\_document.pdf](http://www.deni.gov.uk/collaborative_working_document.pdf)

**Description:** Report of the Transitions Inter-Departmental Working Group

<http://www.deni.gov.uk/transitions.pdf>

## **Special Needs**

**Description:** Supplement to the Code of Practice on the Identification and Assessment of special educational Needs

<http://www.deni.gov.uk/supplement.pdf>

**Description:** Guidance for Schools - Recording Children with Special Educational Needs

[http://www.deni.gov.uk/sen\\_categories.pdf](http://www.deni.gov.uk/sen_categories.pdf)

**Description:** Evaluating Provision for Autistic Spectrum Disorders in schools.

[http://www.etini.gov.uk/autistic\\_spectrum\\_disorders.pdf](http://www.etini.gov.uk/autistic_spectrum_disorders.pdf)

**Description:** Autistic Spectrum Disorders – A Guide to Classroom Practice  
[http://www.etini.gov.uk/asd\\_classroom\\_practice.pdf](http://www.etini.gov.uk/asd_classroom_practice.pdf)

**Description:** Report of the Task Group on Dyslexia  
[www.deni.gov.uk/parents/special\\_ed\\_needs/dyslexia/dyslexia.pdf](http://www.deni.gov.uk/parents/special_ed_needs/dyslexia/dyslexia.pdf)

**Description:** Report of the Task Group on Autism  
[http://www.deni.gov.uk/parents/special\\_ed\\_needs/autism/index.htm](http://www.deni.gov.uk/parents/special_ed_needs/autism/index.htm)

**Description:** Code of Practice on the Identification and Assessment of Special Educational Needs  
[http://www.deni.gov.uk/the\\_code\\_of\\_practice.pdf](http://www.deni.gov.uk/the_code_of_practice.pdf)

**Description:** Special Educational Needs - A Guide for Parents  
[www.deni.gov.uk/parents/special\\_ed\\_needs/guide\\_parents/index.htm](http://www.deni.gov.uk/parents/special_ed_needs/guide_parents/index.htm)

### **Circulars**

**Description:** All of the Department's current circulars can be accessed at:  
[http://www.deni.gov.uk/index/85-about-the-dept/85-about\\_dept\\_circulars.htm?formsend=1&show=10&page=1](http://www.deni.gov.uk/index/85-about-the-dept/85-about_dept_circulars.htm?formsend=1&show=10&page=1)

### **Advice for Parents**

**Description:** Guidance for parents and carers about good behaviour at school  
[http://www.deni.gov.uk/index/21-pupils\\_parents-pg/21-pupils\\_parents-pupil\\_support\\_programmes\\_pg/21-good-behaviour-at-schools.htm](http://www.deni.gov.uk/index/21-pupils_parents-pg/21-pupils_parents-pupil_support_programmes_pg/21-good-behaviour-at-schools.htm)

**Description:** Leaflets for parents and carers on:  
Reporting bullying concerns to your child's school  
[http://www.deni.gov.uk/final\\_pdf\\_version\\_of\\_reporting\\_bullying\\_concerns\\_leaflet\\_for\\_website\\_publication\\_-\\_16.11.07.pdf](http://www.deni.gov.uk/final_pdf_version_of_reporting_bullying_concerns_leaflet_for_website_publication_-_16.11.07.pdf)

**Description:** What is Cyber bullying?  
[http://www.deni.gov.uk/final\\_pdf\\_version\\_of\\_cyber\\_bullying\\_leaflet\\_for\\_website\\_publication\\_-\\_16.11.07.pdf](http://www.deni.gov.uk/final_pdf_version_of_cyber_bullying_leaflet_for_website_publication_-_16.11.07.pdf)

**Description:** What is Bullying due to race, faith or culture?  
[http://www.deni.gov.uk/final\\_pdf\\_version\\_of\\_racist\\_bullying\\_leaflet\\_for\\_website\\_publication\\_-\\_16.11.07.pdf](http://www.deni.gov.uk/final_pdf_version_of_racist_bullying_leaflet_for_website_publication_-_16.11.07.pdf)

**Description:** Guidance on bullying  
[http://www.deni.gov.uk/index/21-pupils\\_parents-pg/21-pupils\\_parents-bullying\\_pg.htm](http://www.deni.gov.uk/index/21-pupils_parents-pg/21-pupils_parents-bullying_pg.htm)

The Department also sponsors the Northern Ireland Anti-bullying Forum (NIABF) to provide advice and support to parents, pupils and schools in preventing and dealing with bullying behaviours. The NIABF website contains detailed advice and various support networks [www.niabf.org.uk](http://www.niabf.org.uk)

### **Child Protection**

**Description:** Guidance on child protection

<http://www.deni.gov.uk/index/13-healthsafety/21-child-protection.htm#circulars>

### **Statistics on Suspensions and expulsions**

**Description:** Guidance and statistics on suspensions and expulsions

[http://www.deni.gov.uk/index/21-pupils\\_parents-pg/pupils\\_parents-suspensions\\_and\\_expulsions\\_pg.htm](http://www.deni.gov.uk/index/21-pupils_parents-pg/pupils_parents-suspensions_and_expulsions_pg.htm)

### **News Releases**

**Description:** All of the Department's news releases can be accessed at:

<http://www.northernireland.gov.uk/news/news-de.htm>

### **Entitlement Framework**

**Description:** The policy objective of the Entitlement Framework is to guarantee all post primary pupils aged 14 and above greater choice and flexibility by providing them with access to a broad range of courses including greater balance between general (academic) and applied (vocational/professional/technical) courses suited to their needs, aptitudes and interests, irrespective of where they live or school they attend. While some schools will be able to deliver the requirements of the Entitlement Framework, many others will work in collaboration with other schools, Further Education Colleges and other providers to provide their pupils with access to the full range of courses.

Further information can be accessed via the following DE website link.

[http://www.deni.gov.uk/index/80-curriculum-and-assessment/108-entitlement\\_framework.htm](http://www.deni.gov.uk/index/80-curriculum-and-assessment/108-entitlement_framework.htm)

## **Specialist Schools**

**Description:** Specialist Schools are an important element of the range of education reforms being implemented under the “Entitled to Succeed” programme. The model fits well with DE aims to raise standards and provide greater choice for pupils and parents from a range of schools with differing focus.

Each specialist schools have an emphasis or expertise in a particular curricular area, such as Science or Performing Arts, as well as providing access to the full range of the curriculum. Through collaboration and sharing best practice, specialist schools benefit other schools and the local community.

Further information can be accessed via the following DE website link.

[http://www.deni.gov.uk/index/80-curriculum-and-assessment/22-specialist\\_schools.htm](http://www.deni.gov.uk/index/80-curriculum-and-assessment/22-specialist_schools.htm)