

**Directed Time Budget
Sample Pro-forma**

Morning	No. of Hours		Total Number of Hours
Directed Time before school		X 190	
Teaching – time morning		X 190	
Morning Break		X 190	
Lunch time supervision at beginning and end of break		X 190	
Afternoon			
Teaching- time		X 190	
Supervision time after school		X 190	
Directed time after school	Per week	X 38	
Baker Days		X 5	
Parents’ evenings; preparation for sacraments; school shows; sporting activities etc.			
<p>The total number of hours cannot exceed 1265. It must be remembered that this is a maximum number of hours. Most schools will wish to keep some hours in reserve for attendance at special events etc.</p>		Grand Total	
		Reserve	