

SUBJECT:

Teachers' Superannuation Scheme
Annual Returns

CIRCULAR NUMBER:

2004/7

DATE OF ISSUE:

April 2004

TARGET AUDIENCE:

Education and Library Boards
Council for Catholic Maintained Schools
Principals and Boards of Governors of all Grant-Aided Schools
and Governing Bodies of Institutions of Further Education and
Other Interested Bodies

SUMMARY OF CONTENTS:

This Circular sets out modified arrangements relating to the
Annual Returns of Superannuation Contributions

ENQUIRIES:

Any enquiries about the contents of this Circular should be
addressed to:

Mr Mervyn Gregg
Department of Education
Teachers' Pensions Branch
Waterside House
75 Duke Street
LONDONDERRY
BT47 6FP

STATUS OF CONTENTS:

Advice

RELATED DOCUMENTS:

Circular 1998/31

SUPERSEDED DOCUMENTS:

None

EXPIRY DATE:

Not applicable

DE WEBSITE:

<http://www.deni.gov.uk>

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ANNUAL RETURNS OF SUPERANNUATION CONTRIBUTIONS

The Teachers' Superannuation Regulations (Northern Ireland) 1998 and Departmental Circular 1998/31 require employers to submit annual returns for each financial year about persons who have been in pensionable employment under the Scheme. Circular 1998/31 is available on the DE Website www.deni.gov.uk.

The Northern Ireland Audit Office requires that the employer's auditor certifies the return so as to ensure there is evidence of completeness and accuracy of annual returns where superannuation contributions are paid directly to the Department. Consequently, I am writing to advise that annual return for the 2002/2003 financial year and each year thereafter must be certified by the employer's auditor, and submitted to Teachers' Pensions Branch by 30 June.

A handwritten signature in black ink, appearing to read 'Mervyn Gregg', written in a cursive style.

MERVYN GREGG

Head of Teachers' Pensions
Pay & Administration Branch